

TO: Dr. Koster  
FROM: Tiffany  
DATE: March 30, 2004  
SUBJECT: Prospectus

For my long project I want to do a review of the literature on body image problems among adolescent girls. This is to help me write a grant application this summer to help me get money for my senior research project that I hope to complete in Fall 2004. I will be looking at the major journals in adolescent psychology and also at some other journals that cover this subject. I think that the final paper will be plenty long enough because there is many articles out there that cover this subject. Since there is so many articles, I would like to have my rough draft presented on the last day of reviews to give me enough time to find and read the articles and then write my paper. Will this be okay?

TO: Dr. Koster  
FROM: Pat  
DATE: April 1, 2005  
SUBJECT: Prospectus for Major Writing Assignment

As you know, I am planning to write my master's thesis on the red uakari (*Cacajao calvus ucayalii*) and its habitat in the Peruvian Amazon. For my long writing project this semester in WRIT 566, I plan to write the thesis proposal that I will submit for approval to my committee.

The department requires that the thesis proposal explain the purpose of the thesis, the research questions that will be asked, and the materials and methods that will be used to answer them. I am supposed to propose a hypothesis that I will be testing and to explain any limitations that I am putting on the research (time, geography, budget, etc.).

This should take about ten to twelve pages. Because I am attending a conference with Dr. Chism the final week of April, I would like to have my rough draft review session on either April 14 or April 16. Thank you for your comments.

TO: Dr. Koster  
FROM: Jamie  
DATE: April 1, 2007  
SUBJECT: Grant Application Prospectus

As you know, I am a science teacher at Saluda Trail. We have actively been seeking grant funding to increase our hands-on science opportunities for our students, as well as for funding to increase parent and community involvement in education for our students, many of whom fall into the at-risk category; about 43% come from the lower socio-economic status category, according to SC educational standards.

I have identified the Lowe's Toolbox for Education Fund as a potential source for funding of "Project S.I.M.," an outreach project that will involve fifth-graders, their families, and the community in building a small greenhouse and planting a community garden on school grounds. For my long project I would like to write this grant application. The form, available at <http://www.toolboxforeducation.com/hta.html>, requires specific categories of information, including a mission statement, budget, description of the project, statements of how the community and Lowe's employees will be involved, and several other segments; it should easily run to 2500 words or more.

Because the grant application must be approved by my department head, the principal, and the School District office, I would like to present the draft as early as possible so that I can revise it thoroughly before I submit it for approval. Therefore, I would like to present my draft either on April 9 or April 11 if that is convenient. I look forward to your comments and suggestions on this project.