

Douglas P. Ross
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November 10, 2004

Mr. John Grey
Executive Director
Keswick Pines Lifecare Center Inc.
509 Rt 530
Whiting NJ 08701

Dear Mr. Gray:

Enclosed is a current copy of my resume. I am extremely interested in the Administrative Internship position at Keswick Pines Lifecare Inc. for the summer of 2005.

My interest in the long term care field has grown in the past three years. I am very excited about my expected graduation in December of 2005, and look forward to an exciting career in the long term care industry.

Please consider me for the Administrative Internship position as I know I could be a valuable asset to your facility this summer. I can be reached at the above phone numbers at any time.

Sincerely,

Douglas P. Ross

Douglas P. Ross

Enclosure