NetLEAD School Leadership Grant Program
Tuesday, January 29, 2013
The River Center at Saluda Shoals Park
5605 Bush River Road
Columbia, SC 29212
9:30 AM to 12:00 PM

Meeting Minutes


I. Welcome by Mark Mitchell
   a. Welcome
   b. Zoom.us Online Video Conferencing- Dale Ritchie
      - Zoom.us is a free online cloud video conferencing service. Zoom.us can be used on your iPad, iPhone, MAC, or PC. Go to http://zoom.us to sign up or get additional information.
      - We are currently using it for some class meetings for the NetLEAD Cohorts.
      - This may be an option for some of our NetLEAD Grant Management Team Meetings.

II. Approval of the minutes of the November 27, 2012 meeting
MOTION made by Joe Walker and Cheryl Warren to approve the minutes from the November 27, 2012 meeting.

III. Amendment and approval of the agenda
MOTION made by Joe Walker and Sharon Buddin to approve the agenda for January 29, 2013.

IV. Important Business
   a. School District Mentor Program- Mark Mitchell
      1) Qualifications of the District Mentor
         1. Mentor must present material in their district on the attended training. The Corps of Mentors are available to assist with presenting the materials, if needed. Presentations should be to a group of school administrators.
         2. The mentor should have the time to present the material to their district.
3. The mentor is likely to stay with the school district.
4. The mentor participates in the development of the district mentoring program ($150/day for 10 days). The mentoring program will be developed for new administrators, struggling administrators, and administrators that aspire to become mentors.
5. The mentor receives training in the following:
   - *Lead the Change to CCSS: Get Essential Tools for School and District Leaders* (Charlotte – 1/24-1/25/13)
   - 90/90/90 training (Charlotte – April 2013)
6. We can allow for 1 person from every district (8 person maximum). The district has the option to send the same person to all of the trainings or one individual of their choice to each of the trainings.
7. The mentor must participate in the evaluation.

2) Update on CCSS Training in January 2013
   - Three members of the Corps of Mentors and one administrator mentor from most of the partner districts attended the training, *Lead the Change to Common Core State Standards: Get Essential Tools for School and District Leaders Institute* in Charlotte, NC on January 24-25, 2013.
   - The training focused on addressing crucial questions being asked by school and district leaders and their leadership teams who are responsible for bringing the Common Core standards to life.
   - The training provided excellent resources and information.
   - The training gave the NetLEAD mentors a chance to interact with the administrator mentors.

   **Attendees from Partner Districts:**
<table>
<thead>
<tr>
<th>Administrator Mentor</th>
<th>District</th>
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</thead>
<tbody>
<tr>
<td>Kim Camp</td>
<td>Cherokee</td>
</tr>
<tr>
<td>Toma Dees</td>
<td>Marlboro</td>
</tr>
<tr>
<td>Claudia Edwards</td>
<td>Fairfield</td>
</tr>
<tr>
<td>Dena Dunlap</td>
<td>Chester</td>
</tr>
<tr>
<td>Kim Walsh</td>
<td>Dillon 4</td>
</tr>
<tr>
<td>Angela Huggins</td>
<td>Marion</td>
</tr>
<tr>
<td>Tabitha Talley</td>
<td>Union</td>
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</tbody>
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3) Upcoming Trainings
   - 90/90/90 training (Charlotte – April 24-25, 2013)

b. PBIS Updates- Bob Stevens

*NetLead - Online Mini Sessions supporting PBIS in Schools*
PBIS online mini sessions (lasting no longer than 45 minutes) will be held in spring 2013. Schools and individuals can choose to attend one, all ten, or as many of the sessions as they wish. We would like to encourage the school to commit to having someone from the PBIS/Climate team and an administrator to attend each online mini-session.

These sessions are scheduled on Thursdays at 4:00pm beginning on February 7, 2013.

Session Topics:
Session 1 - 2/7/13 - PBIS Leadership
Session 2 - 2/21/13 - Faculty and Staff Commitment
Session 3 - 3/7/13 - Effective procedures for dealing with discipline
Session 4 - 3/21/13 - Using Data
Session 5 - 3/28/13 - Developing expectations and rules
Session 6 - 4/18/13 - Recognition and reward systems
Session 7 - 4/25/13 - Lessons for teaching expectations and rules
Session 8 - 5/2/13 - Implementation plans
Session 9 - 5/16/13 - PBIS in the classroom
Session 10 - 5/30/13 - Evaluation of your PBIS activities

A Supplemental Mini-Session on the PBIS Online School Safety Survey (to help evaluate their schools safety rating) may be offered if there is interest.

### c. NetLEAD Mini-Grants Awards for 2012-2013 - Mary Chandler

- Notifications were sent out to all recipients on December 17, 2012 with instructions on reimbursement. All reimbursement request forms are due by March 1, 2013. Tara will send out reminders on February 1st and February 15th to remind recipients to submit their paperwork.

### Mini-Grant Awards 2012-2013

<table>
<thead>
<tr>
<th>Name of Project</th>
<th>School</th>
<th>School District</th>
<th>Amount Awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rigor: The What and the How?</td>
<td>Lewisville Elementary School</td>
<td>Chester</td>
<td>$1017.00</td>
</tr>
<tr>
<td>High Progress Literacy Classrooms</td>
<td>Latta Early Childhood Center</td>
<td>Dillon 3</td>
<td>$1000.00</td>
</tr>
<tr>
<td>Listening Library</td>
<td>Fairfield Magnet</td>
<td>Fairfield</td>
<td>$500.00</td>
</tr>
<tr>
<td>Engage me! Reading Initiative</td>
<td>Fairfield Magnet</td>
<td>Fairfield</td>
<td>$500.00</td>
</tr>
<tr>
<td>Mobile Math Totes and Lab</td>
<td>Kelly Miller</td>
<td>Fairfield</td>
<td>$1000.00</td>
</tr>
<tr>
<td>Techno-Music in our Schools</td>
<td>McCrorey Liston School of Technology</td>
<td>Fairfield</td>
<td>$945.00</td>
</tr>
<tr>
<td>Making Reading a Virtually Common Practice: A virtual library project in the age of Common Core</td>
<td>Gordon Odyssey Academy</td>
<td>Fairfield</td>
<td>$500.00</td>
</tr>
<tr>
<td>Learning a New Way</td>
<td>Bennettsville Primary School</td>
<td>Marlboro</td>
<td>$500.00</td>
</tr>
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### V. NetLEAD Corps of Mentors Report
a. Updates from the Corps of Mentors- Mary Chandler

1. Reflections of Socastee visits- Dale Goff
   - The NetLEAD mentors and several principals from the partner districts visited Socastee Elementary School this month.
   - Socastee Elementary is a high poverty school with high scores.
   - The practical and realistic practices of the leadership team are vital to the school’s success. They were able to share some of the successful practices they use with our group.
     1. The principal and assistant principal are highly visible in the school. The principal greets students every morning as they arrive. The AP goes on every bus and greets students and talks with the bus drivers.
     2. Teachers work in PLCs.
     3. The culture is family centered. There is a connection to every child and family.
     4. There is immediate and practical response to issues. For example, they make sure that all homework is complete upon arrival to school. If it is not, the student goes to a homework center to complete. If it is a chronic problem, then they have had the student stay after school to complete homework.
     5. ELA is very structured.
     6. Specific interventions are made. They know by name what interventions are in place. Supports stay in place.
     7. Leadership has an amazing attitude that poverty is not an excuse.
     8. There is a collaborative culture.
     9. Have a print rich environment. The visual displays are about success. Pictures are used above the students’ displayed work.

2. PLC progress
   - PLC PD is being held in Chester, Fairfield, Marion, and Marlboro. Various themes are addressed at each PLC PD workshop such as PLC progress, SMART goals, rigor, etc.
   - There has been positive feedback from the principals and superintendents.
   - PD has included role play of what a PLC looks like and has been very helpful.

   - We would like to begin our planning for next year. Please let Mary Chandler know how the NetLEAD mentors can serve your district next year.
   - Please include the Mentor Team in your PD planning next year.
4. Shifts in mentors
   - Kathi Gibson will be mentoring in Marlboro schools.
   - Dale Goff will be getting some new schools in Cherokee.

b. Mentor Reports-Corps of Mentors
   The Corps of Mentors are the foundation of the grant. The personal relationships made, make a difference.
   
   **Kathi Gibson**
   - The PLC role play activity at one of the PD sessions has really opened the door for one high school principal that attended.

   **Cathy Hammond**
   - The Socastee visit was very meaningful to the principals that attended.

   **Sharon Buddin**
   - One school Sharon is working with has been looking at a fall scores. They have been looking at this data student by student. They have been walking through tier 3 interventions and charting it and seeing it.

   **Theodore Jackson**
   - PLCs. One school is planning for second and third grade teachers.
   - Excited about the relationships made. Principals are asking for support.

   **Dale Goff**
   - Principals are being empowered.
   - Beliefs and values are looking at the individual student.

VI. Other

   a. Olweus and School Climate
   - Lisa Harris at Winthrop University is working with two schools in York, SC on implementing the Olweus Bullying Prevention Program.
   - Mark Mitchell will begin working with 5 schools in Marlboro County in March.
   - Mark Mitchell and Bob Stevens will be meeting with Marion Schools Superintendent on school climate issues in February.

   b. Topics for next GMT meeting
   - PBIS updates
   - Corps of Mentors updates

   c. The next GMT Meeting is scheduled on February 26, 2013 via zoom.us.
   *MOTION* made by Joe Walker and Dale Ritchie to have the next NetLEAD Grant Management Team meeting on February 26, 2013 via zoom.us.
   - Tara Comer will send out instructions on zoom.us.

VII. Adjourn