Meeting Minutes


Not present: Chester, Union, Dillon 3, CERRA, & SCASA

I. Welcome by Jennie Rakestraw
   a. Focus on sustainability in Year 5 (begins October 1, 2014)
      • During year 5, the goal is to continue the momentum and sustain the work of the grant.
   b. Introduction of team members
      • Each team member introduced themselves to the group.

II. Amendment and approval of the agenda

MOTION made by all to approve the minutes for the September 16, 2014 meeting.

III. NetLEAD Updates
   a. Personnel changes – Mark Mitchell and Mary Chandler
      • Theodore Jackson is no longer a mentor with NetLEAD; he took an administrative position in Kershaw County.
      • The open mentor position will not be filled at this time.
      • The remaining Corps of Mentors, Mary Chandler, Sharon Buddin O’Keefe, and Dale Goff, will continue to serve the schools in the partner districts.
   b. Updates – Mark Mitchell
      • The NetLEAD grant has been fully funded for Year 5.
      • There are plans to apply for an extension for the grant, to continue NetLEAD work in to the sixth year.
      • NetLEAD 2 cohort students will graduate in December 2014. GMT members are invited to participate in the comprehensive exams in November. More information will be sent by Tara Comer.
Determine Year 5 Grant Management Team meeting dates – Mark Mitchell
**MOTION** made by Bob Stevens and Jennifer Etheridge: The Grant Management Team meetings will be held on third Tuesday of each month; every other meeting will be held face-to-face in Columbia and alternating months they will be online.

**IV. Evaluation of NetLEAD – Year 5**

**a. APR – Felix Blumhardt**
- The final APR (annual performance report) is due at the end of October 2014.
  - The mid-term APR was submitted in May 2014.
- A data request was sent to each district recently and a reminder email will be sent out this week.
- Please contact Felix Blumhardt if you have any questions.

**b. Evaluation – Felix Blumhardt**
- Fall: Year five pre and post-tests (PIMRS) will be sent out in the next couple of weeks. This is a 360 degree approach and the surveys will go to the principal, teachers, and supervisor.
  - The survey system has been upgraded; it provides automatic reminders and better tracking.
  - In January, a partnership sustainability survey will be sent to everyone that has participated in any NetLEAD activities.
  - Spring: Mentee surveys will be conducted. A focus group or interviews will take place with principal mentees.
  - Please help get data in to Felix. We want to finish strong and the data may help make the case for an extension into year 6.

**c. USDOE Program Director Meeting**
- Mary Chandler, Mark Mitchell, and Felix Blumhardt will be going to Long Beach, CA next week to present about NetLEAD. They are going to share the Administrator Mentor handbook created by the Corps of Mentors and the partner school administrator mentors.
  - There will be no new school leadership federal grant awards in 2015.

**V. Corps of Mentors Report– NetLEAD Corps of Mentors**

**a. Shout Outs for Districts**
- **Union and Fairfield – Mary Chandler**
  - **Union**
    - Professional development was conducted with assistant principals and principals on common language for principals/teachers to improve teaching and learning.
    - The superintendent has participated and supported NetLEAD professional development.
  - **Fairfield**
    - The Corps of Mentors has conducted professional development with assistant principals to expand instructional leadership.
    - Excited for plans to have the APs visit successful schools.
- **Cherokee/Chester - Dale Goff**
  - Cherokee
In Cherokee County, the focus has been on purposeful planning and student engagement within PLC teams to improve teaching and learning for all students.

School-wide systems have been put in place to address high progress literacy efforts.

**Chester**
- In Chester, Dale Goff has been mentoring Chester Middle School’s administrative team several days a week.
- Two schools in Chester are participating in the PBIS initiative.

**Marlboro – Kathi Gibson**
- Blenheim Elementary Middle School has a new principal and two new APs.
- The Freedom School Initiative at Blenheim focuses on the mind, body, and spirit. This initiative has students engaged in every way. They are participating in PLCs and using common assessments and case studies.

**Marion – Sharon Buddin O’Keefe**
- In Marion, the mentors are continuing work with principals and assistant principals on PLCs.
- Focus has been on time management and the culture of relationships.
- The schools in Marion County are participating the PBIS initiative.

**Dillon 4 – Jayne Lee**
- Dillon 4’s Kim Walsh is participating in the NetLEAD Administrator Mentor Program.
- Dillon 4 has one teacher in the Master of Education in Educational Leadership program. He will be graduating in December 2014.

**Shared Videos**
- Hope and Growth Mindset: [https://www.youtube.com/watch?v=pN34FNbOKXc](https://www.youtube.com/watch?v=pN34FNbOKXc)
- Every Kid Needs a Champion: [https://www.youtube.com/watch?v=SFnMTHhKdkw](https://www.youtube.com/watch?v=SFnMTHhKdkw)

**b. District Mentor Handbook**

- **Introduction – Mary Chandler**
  - The Corps of Mentors and the partner districts administrator mentors have met three times during Year 4 to create a mentoring plan for each district.
  - The product of the meetings so far is a mentoring plan workbook for mentors of administrators.

- **Goal 1 – Sharon Buddin O’Keefe**
  - Please see handout.

- **Goal 2 – Kathi Gibson and Dale Goff**
  - Please see handout.

- **Goal 3 – Mary Chandler**
  - Please see handout.

- The GMT team decided that it would be good idea to have the workbook materials available electronically. These will be available on Google Drive.
• Mary Chandler and the administrator mentor will meet with the Superintendent to review the mentoring plan. The final version of the workbook will go to the Superintendent for approval.

VI. Other
   a. Read to Succeed - Jennie Rakestraw
      • Winthrop University is developing non-degree graduate credit courses to serve the school districts in the Read to Succeed initiative. The courses will train the district facilitators. The student will be assigned to a faculty member who will be on-call to assist.
      • The cost will be approximately $300 per course. The courses may be held online or face to face. Enrollment will be limited to twelve cohorts.
   b. The next GMT Meeting will be held via zoom.us on Tuesday, October 21, 2014.